

- **1. The first part of the text (lines 1-4) describes the general situation of the company. The main problem is the lack of resources.**
- **2. The second part of the text (lines 5-8) discusses the reasons for the problem. The main reason is the high cost of raw materials.**
- **3. The third part of the text (lines 9-12) presents the proposed solution. The main solution is to reduce the cost of raw materials.**
- **4. The fourth part of the text (lines 13-16) discusses the implementation of the solution. The main implementation is to find alternative suppliers.**
- **5. The fifth part of the text (lines 17-20) discusses the expected results of the solution. The main result is a reduction in costs.**
- **6. The sixth part of the text (lines 21-24) discusses the conclusion of the report. The main conclusion is that the solution is feasible.**
- **7. The seventh part of the text (lines 25-28) discusses the next steps. The main next step is to start implementing the solution.**
- **8. The eighth part of the text (lines 29-32) discusses the contact information. The main contact information is the name of the author.**

Questions for Oral Answers

1. **What is the main problem of the company?**
2. **What are the reasons for the problem?**
3. **What is the proposed solution?**
4. **How is the solution implemented?**
5. **What are the expected results of the solution?**
6. **What is the conclusion of the report?**
7. **What are the next steps?**
8. **What is the contact information?**
9. **What is the main conclusion of the report?**
10. **What are the next steps?**
11. **What is the contact information?**
12. **What is the main conclusion of the report?**

