



- **1. The first part of the text (lines 1-4) describes the general situation of the company. The main problem is the lack of communication between the different departments. This has led to a number of errors and delays in the production process.**
- **2. The second part of the text (lines 5-8) discusses the reasons for these problems. One of the main causes is the lack of a clear communication strategy. Another factor is the limited resources available to the company.**
- **3. The third part of the text (lines 9-12) outlines the proposed solutions to these problems. The author suggests implementing a new communication system and increasing the number of staff in the production department.**
- **4. The fourth part of the text (lines 13-16) discusses the expected benefits of these solutions. It is expected that the new communication system will improve the flow of information and reduce the number of errors. Increasing the number of staff will also help to speed up the production process.**
- **5. The fifth part of the text (lines 17-20) concludes the report. The author states that these solutions are essential for the company to remain competitive in the market. It is hoped that the implementation of these measures will lead to a significant improvement in the company's performance.**

## Questions for Oral Answers

1. **What is the main problem described in the text? How does it affect the company's production process?**
2. **What are the main reasons for the communication problems? How do these reasons contribute to the overall situation?**
3. **What solutions are proposed to address the communication issues? How are these solutions expected to improve the company's performance?**
4. **What are the expected benefits of the proposed solutions? How do these benefits relate to the company's goals?**
5. **Why does the author consider these solutions essential for the company's success? What evidence does the text provide to support this claim?**
6. **How does the author conclude the report? What is the author's overall message to the reader?**
7. **What is the author's hope for the future? How does the author believe the company's performance will change after implementing the proposed solutions?**
8. **What is the author's main recommendation? How does the author justify this recommendation?**
9. **What is the author's overall assessment of the company's current situation? How does the author believe the company can improve its performance?**

